

# WYMONDLEY PARISH NEIGHBOURHOOD PLAN

# **Privacy Policy**

This privacy policy sets out how Wymondley Parish Neighbourhood Plan Forum uses and protects any personal information that you give us, whether via this website or by other means.

We are committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website or in any other communication, then you can be assured that it will only be used in accordance with this privacy statement.

We may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes.

This policy is effective from 25th May 2018.

# **Applicable law**

Your data is held in compliance with applicable law.

# What information we collect

- The following information may be collected:
- Your name
- · Your contact information including postal and email address and telephone number
- Other information you have provided to us.

#### What we do with the information we hold

Personal information may be used for the following reasons:

• To send you information about the work of the Wymondley Parish Neighbourhood Plan Forum / Committee

• To send you information about the Wymondley Neighbourhood Plan, the North Herts District Local Plan and other related matters which affect the area in which you live and in which you may be interested

Internal record keeping

# **Security**

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable procedures to safeguard and secure the information we collect online.

#### How we use cookies

We do not use cookies on our website

# Links to other websites

This website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website or social media site. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website/social media site in question.

# **Controlling your personal information**

We will not sell, distribute or lease your personal information to third parties, expect for those listed below, unless we have your permission or are required by law to do so.

Third Parties we will release your data to:

- North Hertfordshire District Council
- Wymondley Parish Council
- Any other planning authority which requests it

Please remember that if you comment on a public consultation, your comments and your name will be included in the online representations and therefore will be in the public domain. Your comments, along with your personal information may also be shared with the organisations listed above.

You may choose to restrict the collection or use of your personal information at any time by writing to or emailing us at **info@wymondley.org** and asking us to remove your details from our records.

You may request details of personal information which we holds about you. If you would like a copy of the information held on you please write to us or email to *info@wymondley.org* 

If you believe that any information we are holding on you is incorrect or incomplete, please contact us as soon as possible. We will promptly correct any information found to be incorrect.